**Animal Caretaker II Standard Job Description**

**Classification Title:** Animal Caretaker II

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 4

|  |  |
| --- | --- |
| Location | Minimum Pay |
| Bryan / College Station \* | $18.23 |
|  Dallas Ft. Worth | $20.71  |

\*Locations not listed will follow the Bryan/College Station rate.

**Job Description Summary:**

The Animal Caretaker II, under supervision, provides responsible care for experimental animals and related facilities.

**Essential Duties and Tasks:**

**40% Animal Care and Maintenance**

* Cleans and disinfects animal housing facilities and feeding equipment.
* Observes and monitors behavior, problems, or conditions that develop with animals under care and reports to appropriate medical staff.
* Provides feed, water, and care to animals in stalls and cages.
* Prepares pens for incoming animals.
* Empties manure cans and trash receptacles daily, including scrubbing and disinfecting.
* Launders and folds bedding and surgical items as directed.

**25% Animal Handling and Observation**

* Assists with restraint of animals for routine vaccinations, deworming, and fecal exams.
* Assists investigators with restraining and handling of research animals as needed.
* Recognizes subtle differences in animal behavior and appearance.
* Receives and implements special care and diet for certain animals.
* Monitors feed and hay intake of animals.

**5% Equipment Operation and Maintenance**

* Operates and maintains mechanical equipment, including forklifts and other farm-related tools.
* Repairs minor maintenance issues, including fencing and plumbing.
* Cleans and disinfects treatment rooms and other areas per SOP.

**5% Compliance and Safety**

* Obtains current safety training and maintains certifications where appropriate.
* Follows infection control and aseptic technique protocols.

**5% Transportation and Logistics**

* Transports animals and supplies, operating a university vehicle as directed.
* Assists during the transportation and positioning of large animal patients for imaging procedures.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High School diploma or equivalent combination of education and experience.
* Two years of animal care experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Oral and written communication skills.
* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Golf Cart: 3 hrs.
* Blow Dryer: 2 hrs.
* Mop: 2 hrs.
* Water Hose/Sprayer 2 hrs.
* Computer: 1 hr.
* Tru-D Sterilizer: 2 hrs.

**Physical Requirements:**

* Ability to lift and move heavy objects.
* No inhibiting allergies to animals, hay, or dust.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**